Regulations and Procedures of the
Pacific Northwest Fleet
of the
Classic Yacht Association

Article I: NAME

Article II: OBJECTIVES
The objectives of the organization are reflected in the By-laws of the Classic Yacht Association as delineated in Article II:

A. To promote and encourage an interest in the preservation, restoration and maintenance of fine old power driven pleasure crafts.

B. To promote, sanction and develop Corinthian yachting activities.

C. To cultivate a spirit of friendship among its members and to promote the welfare and happiness of its members.

D. To lease, purchase, use and enjoy, in fee simple or otherwise, any personal or real property necessary for the objectives the Pacific Northwest Fleet, and to buy and sell real or personal property and to apply incomes to the use of the Fleet.

Article III: MEMBERSHIP
Membership shall be restricted to members of the Classic Yacht Association who pay their dues to the Pacific Northwest Fleet as well as Charter, Life, and Honorary members.

Article IV: CLASSES OF MEMBERSHIP
Classes of membership shall be those identified and defined by the Classic Yacht Association, and shall be as follows:

A. Members shall be those persons or organizations that have demonstrated an active interest in the objectives of the Classic Yacht Association by joining the Association. Members shall receive a membership card, an Association burgee, and be included in the Membership Roster and mailing lists for Fleet and Association newsletters, and shall be able to vote and hold office in their regional Fleet only, but not at the Association level.

B. Classic or Vintage Members shall be owners of a qualified classic or vintage yacht whose yachts have been awarded membership as Classic or Vintage as provided for in Article IV. These members shall receive a membership plaque, a membership card, an Association burgee, and shall be included in the Membership Roster and mailing lists for Fleet and Association newsletters. Classic and Vintage members are entitled to vote and may hold Fleet or Association office.

C. Associate Members are those Classic or Vintage members who no longer own a qualified classic or vintage yacht but wish to remain active in the Association. Associate Members are entitled to vote and may hold Fleet or Association office.

D. Honorary Members shall be those persons or organizations not previously members of the Association but whom the Association especially desires to honor. Honorary members shall be elected by the CYA Board of Directors upon nomination by a Fleet, and shall hold continuing membership at the pleasure of the Board of Directors. Honorary Members shall have the right to fly the Association burgee but shall not have the right to vote nor hold office. Honorary Members shall be exempt from dues or initiation fees.
**E. Life Members** shall be those Classic, Vintage or Associate Members who have outstandingly served the Classic Yacht Association at the international level and whom the Association especially wishes to recognize by designating them as Life Members. The CYA Board of Directors shall elect Life Members upon nomination by a Fleet in accordance with Article VI, Paragraph G of these bylaws. When this contribution has been a shared contribution by a married couple, and when appropriate, the spouse shall be included in the designation. Life Members shall be listed in the Membership Roster and shall be excused from payment of dues.

**F. Charter Members** shall be those members who served to organize the Classic Yacht Association and signed the original Articles of Incorporation. Charter Members shall be so designated in the Membership Roster.

**Article V: MEETINGS**

**A. Annual Membership Meeting:** There shall be an annual business meeting of the Bridge and the general membership of the Pacific Northwest Fleet of the Classic Yacht Association prior to November 1st of each year. The Bridge and Directors for the following year shall be elected. The Bridge may utilize Absentee Balloting to conduct votes of the membership on such matters that it may, from time to time, deem appropriate. Any vote that includes absentee balloting shall be conducted in a manner that allows distribution of a final draft to the entire membership at least thirty days prior to the scheduled vote. All Pacific Northwest Fleet members are allowed one vote per membership number. Approval of any motion shall require a simple majority of the members casting votes. All other business to come before the Bridge shall be voted on by the members present.

**B. Annual Change of Watch Meeting:** There shall be an annual dinner meeting of the membership of the Pacific Northwest Fleet of the Classic Yacht Association. Such meeting shall occur on or before the last day of December. Pacific Northwest Fleet Bridge Officers, all Appointed Officers and Directors shall be installed during the annual Change of Watch meeting. The Bridge may elect to submit other agenda items for consideration by the Pacific Northwest Fleet Membership at this meeting, provided the draft of any proposal has been distributed to the membership at least ten days prior to the meeting.

**C. Bridge Meetings:** Meetings in addition to the Annual Meeting shall be held by the Bridge. Such meetings shall be held at quarterly intervals or as determined by the Commodore, or may be held within 30 days of receipt of written requests by regular members. Pacific Northwest Fleet Directors shall be invited to attend all Bridge Meetings in an advisory capacity.

**D. Annual Meetings of the Classic Yacht Association:** The Pacific Northwest Fleet will participate in annual meetings of the Classic Yacht Association as such meetings are scheduled.

**Article VI: PACIFIC NORTHWEST BRIDGE**

**A. Pacific Northwest Bridge:** The Bridge shall consist of the Staff Commodore, Commodore, Vice-Commodore, Rear Commodore, Oregon Staff Commodore, Secretary, and Treasurer.

**B. Selection of Bridge:** The Bridge shall be nominated at least 30 days prior to the Annual Membership Meeting and shall be elected by the voting members in attendance at this meeting. The Bridge may elect to distribute Absentee Ballots to the Membership in accordance with Article V Section A. All Absentee Ballots must be received by the Bridge prior to the start of the meeting and shall be counted with votes taken at that meeting. The Bridge shall take office upon installation at the annual Change of Watch meeting. In the event of a vacancy in any Bridge office during the year, the Commodore may appoint a member in good standing to fill the vacancy.

**C. Duties of the Bridge:** The Bridge maintains a fiduciary responsibility to the Membership of the Pacific Northwest Fleet. It shall be the duty of the Bridge to conduct all of the financial and organizational affairs of the Fleet. All decisions involving fundamental policies of the Fleet or significant expenditures of Fleet funds shall be submitted to the Membership for approval according to the procedures established in these Regulations and Procedures.
Article VII: DUTIES OF OFFICERS

A. Commodore: It shall be the duty of the Commodore to preside at all meetings and to perform all duties incident to the management of the affairs of the Pacific Northwest Fleet. The Commodore shall be responsible for communicating with all members of the PNW Bridge regarding affairs of the Pacific Northwest Fleet and with the Board of Directors regarding Pacific Northwest Fleet issues and concerns.

B. Vice Commodore: The Vice Commodore shall assist the Commodore in the discharge of his/her duties and shall act as Commodore in the absence of the Commodore or in the case of a vacancy in the office of Commodore. The Vice Commodore shall Chair the Membership Committee and encourage the recruitment of new members into the Classic Yacht Association. The Vice Commodore shall also supervise the initiation of new members and work with the Fleet Historian to document the sale and transfer of member vessels.

C. Rear Commodore: The Rear Commodore shall assist the Commodore in the discharge of his/her duties and in the case of absence or vacancy in the office of Vice Commodore shall act as Vice Commodore, or in the case of absence or vacancies in the offices of both Vice Commodore and Commodore shall act as Commodore. It shall be the responsibility of the Rear Commodore to act as Editor of the Pacific Northwest Fleet newsletter and work with the Art Director to insure that it is published regularly and in a timely manner. The Rear Commodore shall also be responsible for organizing the annual Change of Watch meeting.

D. Oregon Staff Commodore: The Oregon Staff Commodore shall assist the Pacific Northwest Commodore in the promotion and growth of the Oregon membership.

E. Secretary: The Secretary shall maintain a record of the proceedings of the organization, maintain minutes of Bridge meetings and submit them to the Bridge for review and approval.

F. Treasurer: The Treasurer shall disburse all funds on behalf of the Pacific Northwest Fleet, keep an accounting and present reports on receipts and disbursements, and provide additional information with regards to the financial status of the organization as the Commodore or Bridge requests. The Treasurer shall submit an annual financial statement for presentation at the annual Membership Meeting.

G. Judge Advocate: The Judge Advocate shall be appointed by the Bridge annually. The Judge Advocate shall provide advice to the organization on request from the Commodore, members of the Bridge or International Directors.

H. Pacific Northwest Fleet Historian: The Historian shall gather and preserve all items of historical interest regarding classic pleasure craft and the Pacific Northwest Fleet as well as minutes and other documentation of the Pacific Northwest Fleet Bridge meetings. The Historian shall be appointed annually by the Bridge.

Article VIII: DIRECTORS
The number and term of Pacific Northwest Fleet Directors shall be in accordance with the by-laws of the Classic Yacht Association. Nominations for Directors shall be made at least 30 days prior to the Annual Membership Meeting and Directors shall be elected by the voting members in attendance. The Bridge may elect to distribute Absentee Ballots to the Membership in accordance with Article V Section A. All Absentee Ballots must be received by the Bridge prior to the start of the meeting and shall be counted with votes taken at that meeting. The Directors shall take office upon installation at the annual Change of Watch banquet. The PNW Fleet Directors shall communicate with and advise the Pacific Northwest Fleet Bridge and Membership regarding Classic Yacht Association issues and concerns as they pertain to the Pacific Northwest Fleet. Pacific Northwest Fleet Directors shall represent the interests and positions of the Pacific Northwest Fleet to the Board of Directors.

Article IX: DUES, INITIATION FEES AND MEMBER FINANCIAL OBLIGATIONS
Annual dues for the various categories of membership shall be determined by the Classic Yacht Association and the Pacific Northwest Fleet. Invoices for annual dues shall be mailed to the membership during the month of October of the preceding year. Dues shall be collected by the Pacific Northwest Fleet on behalf of the Classic Yacht Association in accordance with deadlines set by the Bridge.
Article X: FLEETS
The Pacific Northwest Fleet shall not establish sub-fleets and shall refer questions regarding the development of new fleets to the Classic Yacht Association.

Article XI: AMENDMENTS
These Regulations and Procedures may be amended, or new by-laws adopted, at the annual Membership Meeting or at a special meeting called, with 30 day written or electronic notice to voting members, for that purpose. Methods of electronic notification shall include e-mail, fax and postings to the Classic Yacht Association Website. The voting shall be conducted in a manner prescribed by the Bridge in accordance with existing By-laws. All Pacific Northwest Fleet members are allowed one vote per membership number. Approval shall require a simple majority of the members casting votes. Tabulation and certification of the balloting shall be conducted by the Judge Advocate in the presence of the Secretary or another Bridge officer.

These PNW Fleet Regulations and Procedures approved and adopted at the PNW Fleet Annual Membership Meeting on September 28, 2019.